

## Vacancy Announcement for Maldivian Red Crescent

We are seeking dedicated, dynamic, self-motivated, result-oriented, and experienced individuals for the following post.

Post: **Vehicle Driver**

Required: **02**

Contract type: **Fixed Term Full Time**

Salary: **MVR 5000 - 6500** (depending on qualification and experience)

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The Maldivian Red Crescent is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with branches and units spanned all over Maldives. To date it has established 10 branches and 20 units. It recruits members and volunteers, implements programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – *Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality* – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

### **Purpose**

The dead body transport service is a service which MRC carries out to assist the government in providing moving and lifting of dead bodies. The Vehicle Driver plays a key role in ensuring efficient and timely transport services of dead bodies from an allocated jetty in Hulhumale to mortuary in Hulhumale'.

### **Key responsibilities and tasks**

- Reply to all telephone calls for Dead Body Transport Vehicle and provide the service as scheduled. The Vehicle Driver should be at the assigned spot at the vehicle, ready to transport the dead body within 30 minutes of receiving the call.
- Drive Vehicle to transport dead bodies in Hulhumale' from jetty to the mortuary.
- Moving and lifting of dead bodies from hospital to cemetery in Hulhumale'.
- Sanitize vehicle following each trip.
- At all time while driving or parking comply with local traffic regulations.
- Inspect vehicle/s check gas, oil and water before departure.
- Inspect all assigned vehicle/s for any defects and safe operating conditions at the end of every day.
- Check the conditions of the assigned vehicle/s, recommend and do the necessary repairs and maintenance.
- Ensure that the overall activities meet the requirements of quality management and environmental policies and legal requirements.

## Duties applicable to all staff

1. Actively work towards the achievement of the Maldivian Red Crescent's goals.
2. Abide by and work in accordance with the Red Cross/Red Crescent principles.

## Person specification

Education/Qualifications	Required	Preferred
Secondary Education (O' level)		x
Hold Driving Licence (B1)	x	
Hold Driving Licence (B2)	x	

## Experience

Driving and maintenance experience		x
Experience in volunteer management		x

## Skills/knowledge

Knowledge of Road Traffic rules and regulations	x	
Knowledge of basic first aid or related field	x	

## Competencies

Integrity and high standard of personal conduct
Initiative and self-management
Good interpersonal and motivational skills
Flexibility and adaptability
Results focused and accountable

Interested candidates can email to [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv) for a detailed job description.

Applications, quoting the **job title** on both the letter of intent and envelope, ID, Certificates with CV should be submitted addressed to **Aishath Noora, Secretary General of MRC, 1st Floor, M.Orchid Vaadhee, Fareedhee Magu, Male'** or email to: [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv)

**The deadline for application is 06<sup>th</sup> February 2017. Only short listed candidates will be contacted** and should be available for interviews in **February 2017**.

