

Ref No.: MRC-AD/IUL/2017/009

Vacancy Announcement

We are seeking dedicated, dynamic, self-motivated, result-oriented, and experienced individuals for the following post.

Post: **Manager – Partnerships and CRM**

Required: **01**

Contract type: **Fixed term and full time**

Salary: **MVR 20,000 – 25,000** (depending on qualification and experience)

The Maldivian Red Crescent is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with branches and units spanned all over Maldives. To date it has established 10 branches and 20 units. It recruits members and volunteers, implements programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – *Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality* – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

Purpose

The primary purpose of the Head of Communication and Resource Mobilisation is establishing and maintaining income sources for the organization, leading development and implementation of relevant strategies and plans for ensuring a sustainable National Society, facilitating to develop and implement sustainability mechanisms at the Branches and Units of Maldivian Red Crescent, and building and maintaining the image of the organization.

Reporting to the Secretary General, Manager – Partnerships and CRM will:

- Manage overall MRC Communication and Resource Mobilization Activities
 - Develop strategies, policies, plans and guiding documents to support MRC Communication and Resource Mobilization activities with the support of the CRM team
 - Define goals and deliverables of MRC Communication and Resource Mobilization Department. Continuously assess, monitor and adapt plans to adhere to the MRC vision and mission.
 - Develop implementation plans for achieving Communication and Resource Mobilization objectives with the assistance of the CRM team
 - Prepare revenue budget for MRC on various RM initiatives, as well as support the Branches in developing their income projections and revenue budgets.
 - Plan, track and schedule timelines and milestones using appropriate tools to ensure that goals are being met within MRC Communication and Resource Mobilization activities
 - Proactively manage and review changes in scope, identify potential crises, and devise contingency plans for MRC Communication and Resource Mobilization activities.
 - Continuously evaluate effectiveness of Communication and Resource Mobilization activities, and assess areas for interventions based on assessments, studies, emerging issues and etc.

- During emergencies and disasters, liaise with Programmes and Services Section and develop relevant communication material
- Build, develop, liaise and maintain contact/partnership with government agencies, International Non-Government Organisations (INGO) and Non-Government Organisations within Maldives for possible partnership opportunities
- Provide input or produce to internal and external reports such as Monthly reports, Quarterly Reports, Annual Reports, Donor Reports, Development Operational Report and Annual Appeals
- Take part in local, regional and international forums as per requirement, by Red Cross and Red Crescent movement and other organisations

Target Profile and Skills:

- Should be a Maldivian citizen;
- Minimum University Degree in business administration, mass communications or related field.
- Minimum 02 to 03 years experience in management or senior management role
- Be capable of working independently or in collaborative team environment with strong ability to perform multi-tasks and remain focused while maintaining flexibility in a fast paced environment;
- Excellent spoken and written English and Dhivehi, with superior communication skills;
- Solution oriented, results-focused, goal-driven, and self-starter who displays integrity, model behaviour and develops people;
- Proven ability to coordinate and collaborate with civil society and local government;
- Commitment to shared values and building organizational capacity;
- Excellent interpersonal skills, with ability to relate with a diverse group of staff, members, volunteers and beneficiaries;
- Able to travel within Maldives frequently;
- Commitment to social justice and humanitarian principles.

Interested candidates can email info@redcrescent.org.mv for a detailed job description.

Applications, quoting the **job title** on both the letter of intent and envelope, ID, Certificates along with CV should be submitted addressed to **Aishath Noora Mohamed, Secretary General of MRC, 1st Floor, M. Orchid Vaadhee, Fareedee Magu, Male'** or email to: info@redcrescent.org.mv

The deadline for application is 12:00 PM on 15 June 2017. Only short listed candidates will be contacted and should be available for interviews in **June 2017**.