

Terms of Reference

Leasing Office Space for MRC

Background

The Maldivian Red Crescent (MRC) is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with branches and units spanned all over Maldives. It recruits members and volunteers, implements programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

Objective

1. Leasing of Office Space for Maldivian Red Crescent – Male' Branch

Terms of lease

- a) Minimum 1000sqft or acceptable office space from Male', which includes at least 2 rooms, 1-2 bathrooms and open space.
- b) Utilities billing must be separated.
- c) Minimum 2 years' contract period.
- d) At the end of contract period, priority must be given to Maldivian Red Crescent to extend or negotiate a new contract on mutually agreeable terms.
- e) If above ground floor, must be accessible by a lift.
- f) No more than 2 months' rent in advance which is deductible from rent over the 2 years of the contract period.

Duration

At least 24 Months from date of signing the contract.

Evaluation of proposals.

Proposals will be evaluated based on value for money, Location and accessibility of the premises.

Application

Email financial proposal for 2 years to info@redcrescent.org.mv along with proof of ownership of the property. Deadline for applications is 14th October 2019.