

## INVITATION TO CATERERS

### Catering Service for Migrants during Covid 19 Pandemic

#### Background

The Maldivian Red Crescent is an independent, voluntary, humanitarian organization, established on the basis of the Maldivian Red Crescent Law [Law 7/2009]. Its primary objective is to provide humanitarian aid, prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict.

The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with branches and units spanned all over Maldives. To date it has established 10 branches and 20 units. It recruits members and volunteers, implements programmes and delivers services in adherence to the Fundamental Principles of the International Red Cross and Red Crescent Movement – Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality – making no discrimination as to nationality, race, sex, religious beliefs, language, class or political opinions.

#### Scope

In response to Covid19 pandemic, Maldivian Red Crescent's Migrant Support Center – Male' Branch, has been catering to the needs of the most vulnerable migrants by providing meals through generous donations of food packs and raw materials received from National Disaster Management Center. In order, to ensure the continuity of the service, MRC invites caterers to submit proposals for a period of 2 months (with possible extension depending on the need)

1. **Number of Meals:** Two Meals/day/Migrant (Lunch and Dinner)
2. **Number of Migrants per caterer:**  
Minimum – 300 Migrants per day  
Maximum – 1000 Migrants per day
3. **Rate:** Mvr 10.00 to Mvr 15.00 per meal per person

#### 4. Menu should consist of the below items:

Lunch: Rice/Parata/Roshi (minimum 3 parata / 5 Roshi)

Curry: Fish/Chicken or meat/Dhaal

Salad/Vegetables

Dinner: Rice/Parata/Roshi (minimum 3 parata / 5 Roshi)

Curry: Fish/Chicken or meat/Dhaal

Salad/Vegetables

- All packs to be properly closed and should not be leaking.
- Not more than 5 packs to be in each plastic bag.
- A menu should be provided for a week

#### Minimum Requirements

- All outlets to be registered and must have HPA approval.
- Should not be a newly formed outlet only for this purpose.
- Must have at least 1 year of experience in food preparation and delivery.
- Cleanliness of the outlets should be maintained at all time.
- All food parcels must be delivered to the designated venue (venue will be informed) and the person delivering must wear mask and gloves at all times.

**Duration:** 2 months (with possibility of extension)

**Fees and payments:** An invoice to be sent to Maldivian Red Crescent after the completion of the project. The invoice should enclose delivery notes.

#### Documents to be submitted along with proposal:

- 1) Financial quotation for **300 people** with details
- 2) Meal plan for at least 7 days
- 3) Registration Certificate of the business/caterer

#### Cancellation:

Maldivian Red Crescent has the right to cancel the full contract for the below reasons:

- If the provider wishes to cancel the contract at least 4 days written notice should be given.
- Inefficiency of the work.
- Delaying or cancelling an order without prior notice.
- Not maintaining the standards that are being shared and agreed.

Nevertheless, caterer will be paid the dues for any work completed to date of termination of Contract if the breach of Contract leading to the termination is not brought about by any actions, direct or indirect, related to the Caterer.

## Application

Caterers who are interested and meet the above mandatory requirements please send the proposals along with CV, company profile and financial quotation. Financial quotation must be inclusive of all taxes and costs that is required for the service.

Due to the urgent need for the service in responding to the Covid 19 operations, application submission has to be made, with all required documents by, 24 June 2020, 22:00 pm, Wednesday, to: [info@redcrescent.org.mv](mailto:info@redcrescent.org.mv).

